



AOPA MEETING MINUTES

CALL TO ORDER

Athens Orchestras Parent Association (AOPA)
Athens Media Center
2017 June 13

ATTENDEES

Ryan Quinn
Dannette Henley
Tracy Grimes
Sharon Stover

Anne Stibich
Rochelle Pennant
Mitesh Shah
Shallabh Gupta

Peggy Chinoski

Color Key:
Black – report item
Blue – proposed item
Red – action item

REPORTS

FINANCES

Scholarships

- Joey Chinoski's application was approved for \$300 (\$150 for camp, \$150 for violin lessons)

FUNDRAISING

APP - May22-Jun5

- Deemed easy, but poorly timed
- Proposal was made to combine this fund raiser with the discount cards and to begin at registration and end Sep 15
- Students should have a paper with the card & APP participants and activation code
- It was proposed that these could be sold at registration and Rochelle will coordinate
- Rochelle will contact Nancy Vogt to help stuff envelopes

Mattress Sale Proposal

- Decided against persuing

Achitz Pie

- Sep 15 - Oct 2

TABB Joint Activities

1. Car Wash - Aug 12
2. Instrument Sale
 - a. Tracy will contact Heather Plastow about co-leading with a TABB member
 - b. Peggy will ask Becky Thomas to be involved
 - c. Need student volunteers to demonstrate instruments
 - d. Send flyers to the elementary schools
3. Craft Show

EQUIPMENT

Trailer

- \$1100 raised for the wrap

Uniforms

- Proposed to turn in uniforms after the Spring Concert with a \$15 dry cleaning fee for tuxes

EVENTS

Spring Concert - May 23, 2017

- Deemed a great success!
- \$200 in ticket sales
- Proposed to charge \$5/ticket for center sections and to move students toward the center
- Proposed to add pass-the-bucket

Utica Unicorns Game - Sep 8, 2017

- Tiger's game was scrapped due to many participation restrictions

Moxie Strings - Jan 26, 2017

- 2 workshops, 2 hours
- Proposed to ticket the event - will be discussed further

Camp - Aug 28-30, 2017

- Registration process is on schoology
- 50% deposit is due June 30 to get the \$150 price
- Payment and waivers are done on charms
- Reminder should be sent to parents and 8th grade teachers through schoology

2017-2018 Trip

- Restrictions on the trip are set at under \$400 in cost and under 5 hours distance
- Proposed dates are Memorial weekend
- Proposed locations are Chicago, Traverse City

COMMUNICATION

Calendar

- There is a link to the charms calendar through athensorchestras.com
- There is also a link to volunteer signups
- Calendar should synch to phone

MISC

Tri-M Music Honors Society

<https://nafme.org/programs/tri-m-music-honor-society/>

- Ryan proposed starting a band/orch chapter

Board Elections for 2017-2018 school year

- President: *Peggy Chinoski*
- Vice President: *Tracy Grimes*
- Vice President: *Sharon Stover*
- Secretary: *Anne Stibich*
- Treasurer: *Mitesh Shah*
- Treasurer: *Shalabh Gupta*
- Fundraising Chair: *Rochelle Pennant*
- Communication/Public Relations Chair: *TBD*
- TABB/AOPA Liaison: *Becky Thomas (proposed)*

Bylaws

- Proposed changes/additions regarding scholarship application and selection procedures
- Proposed changes/additions regarding trip volunteer expense reimbursements

INTERIM CORRESPONDENCE

JUNE 2, 2017

Good Morning and Happy Friday!

This Sunday is our annual Hello/Goodbye picnic, where we are saying goodbye to our seniors and hello to our incoming freshmen. It's going to begin at 1pm at Jaycee Park in Troy. Students who are attending have already signed up so AOPA can provide sub sandwiches. Students have also been assigned dishes to pass based on their grade level:

Freshman BOYS: Salad/Fruit

Freshman GIRLS: Sides

Sophomores: Dessert

Juniors: 2L of pop/lemonade/juice

Seniors and Incoming Freshmen are our guests.

We are in need of some items, and are asking families to sign up to bring them if possible. Sign up here to bring those items.

Thank you for your support and we will see you on Sunday!

Hi All -

First, I still owe everyone minutes from May, oh boy, so sorry and now we know why I am not Secretary! Will work on those today/tomorrow. Ok, on to other topics...

Picnic - anything need to be done that isn't already assigned? Mr Q - are you sending email blast with details to all orchestras / parents?... last thing I received is from 5/2, a quick mention to 'save the date'. (Is there a flyer?)

Uniforms - Mr Q, I believe seniors were already told to bring in their uniforms, how's that going? I can come in Fri, 6/9, to log what has been returned into the uniform binder (and hopefully into Charms using the scanner!). Peggy - would either 8:30am or 1:00pm work for you?

App Fundraiser - been getting questions about how to view participating companies (beyond those on flyer) and what the discount is (BOGO, 10-30% off, etc.)... I did load the app, but can't seem to get a sample listing there either. Rochelle - can you provide some additional info?

Topics for June agenda:

- Playing at Tiger's game
- access to "Yes You Can" photo for students / parents
- how can we improve parent communications for next year? What about a volunteer position that "owns" communication with parents and the community... Public Relations & Communications?

Thanks everyone,
Tracy

Hey Everyone,

Sorry I didn't respond yesterday - Symphony performed at the capitol and then I went to Signarama to finish the trailer details. I've answered Tracy's questions in red.

Picnic - anything need to be done that isn't already assigned? Mr Q - are you sending email blast with details to all orchestras / parents?... last thing I received is from 5/2, a quick mention to 'save the date'. (Is there a flyer?) I sent out an email this morning through TAC and Schoology - hopefully it went through.

Uniforms - Mr Q, I believe seniors were already told to bring in their uniforms, how's that going? I can come in Fri, 6/9, to log what has been returned into the uniform binder (and hopefully into Charms using the scanner!). Peggy - would either 8:30am or 1:00pm work for you? 99% of the seniors had to wear their tuxes/dresses for the performance yesterday (some didn't come). I told them they could bring them to the picnic if they are clean and I will take them with their name on it. Turning in their uniform is their final exam. I've gotten a couple that were leftover from kids who were missing them.

App Fundraiser - been getting questions about how to view participating companies (beyond those on flyer) and what the discount is (BOGO, 10-30% off, etc.)... I did load the app, but can't seem to get a sample listing there either. Rochelle - can you provide some additional info? We're going to go over this again today briefly because Symphony hasn't had much of a chance to get traction on this with yesterday's show. I'll scroll through the app and have kids write some of the coupons down that interest them so they can use them as examples until we hear back from Rochelle.

Topics for June agenda:

- Playing at Tiger's game
- access to "Yes You Can" photo for students / parents
- how can we improve parent communications for next year? What about a volunteer position that "owns" communication with parents and the community... Public Relations & Communications?

Working on the agenda this morning, it's in Dropbox if anyone would like to add items.

Thanks everyone! Final push!
Ryan J. Quinn

Ryan,

I called Wayne this is the info he came back with. If you could please blast this out to the kids/parents it should answer their questions. As for the deal they would get it depends on the merchant. Ex.: KFC Has Bogo on a 2 pic meal. Burger King gives out a ice cream cone. Jimmy's Coney Island gives 15% off total bill. Just to name a few.

Also a month ago I left information for Mrs. Olsen to see if she would sign up the Terrace Cafe,
Do you know if she joined?

Thanks, enjoy your weekend!
Rochelle

Begin forwarded message:

From: fund raising co of america <fundraisingco@peoplepc.com>
Date: June 2, 2017 at 11:38:26 AM EDT
To: Rochelle Pennant <pennlim@sbcglobal.net>
Subject: Fund Pass preview coupon URL from Wayne
Reply-To: fund raising co of america <fundraisingco@peoplepc.com>

Hi Rochelle,

If your school families want to preview the Fund-Pass coupons nearest to Troy then have them use the URL listed below.

<https://fund-pass.com/account/buycode/64?a=f>

I hope that this helps.

Wayne Beason

Fund Raising Company of America, Inc.
595 E. Elmwood
Troy, MI 48083
Michigan: 800-482-2607
National: 800-521-9863
Fax Number: 248-588-8565
www.fundraisingcoofamerica.com

Good Afternoon Everyone,

We've had some questions about the latest fundraiser that we're working on. This fundraiser is for non-seniors, because they're finished for the year.

The fundraiser is similar to the coupon card, except this will work nationwide. I took one on the Disney trip and was able to use it the whole ride there and back for coupons in the various states. We're selling activation codes for this fundraiser, it's an app that you download and when the fundraiser is done (June 8) the student who sold you a code will send you the information to redeem your code, which is good for one year.

If you are curious to see what kind of coupons are on the code, please use this link. Under the blue bar, type in your zip code and click "preview." This will show you the coupons that are available in your area.

This is a great app, I've been using it for quite some time and it has definitely paid for itself at \$20. For every code sold, we get 50% profit for our groups.

If you are interested in purchasing the access code, you can do so through the link or you can purchase one from a student grades 9, 10, and 11.

Please note you will need to make an account to use this code. It's a very easy setup, simple password and email. This is to keep track of your purchase. For example, I got a new phone and had to redownload the app, and with my login it was able to bring up my code that had been redeemed already.

Thank you for your time, hope to see you this Sunday at the picnic.
Mr. Quinn

JUNE 6, 2017

Good Morning!

First off, there is NO AOPA meeting tonight, it is next Tuesday the 13th.

This is also a friendly reminder about our coupon app fundraiser is due! Hard to believe that it went by that quickly, we're asking that all money and orders be turned in tomorrow - Wednesday June 7, so we can get the orders out to customers by the end of the week. The orders come as redeemable codes that are for one-time use through the app.

Thank you for your support as we finish strong this year!

Mr. Quinn

Hey Everyone,

I got the email below this morning to our gmail account. Is this an idea we want to kick around? I looked at the website and it sounds like they turn the school into a mattress store basically. This could be tough because it might mean relocating all of our gym classes during the day, or maybe we could set up in the aux gym. I'm unsure about this but I didn't want to miss the opportunity if someone felt like we should try it.

Thoughts?

Ryan J. Quinn

Director of Orchestras
Athens High School
athensorchestras.com
@rythebowtieguy

----- Forwarded message -----

From: Austin Millard <cfsndetroit@gmail.com>
Date: Sun, Jun 4, 2017 at 1:19 PM
Subject: Athens High School Orchestra
To: athensorchestra@gmail.com

Mr. Quinn,

By now you may have heard of the Mattress Fundraiser and the massive success we have had in East Michigan (Lake Orion raised \$9,500). However, what you probably have not heard is how it actually works. It takes about 15 minutes to go through it step by step in person, but here are some things we don't do that make this different from other fundraisers you may be doing:

- We do NOT ask your kids to sell anything
- We do NOT ask you to collect any money
- We do NOT ask you to deliver any product
- We do NOT ask you to invest any money... ever

We are currently working with 20+ schools in East Michigan and 40+ schools in West Michigan, and I would love to add the Athens Orchestra to our list of programs we help benefit. The uniqueness of this fundraiser is that it is tailored to the busy schedule of ambitious music programs because we do most of the work and relieve the high fundraising burden on your end. I will be in your area all this week and would love to stop by to see if we are a good fit for your program.

Please let me know a time that works best for you.

Thank you!

--
Austin Millard
"The Mattress Fundraiser"
Owner
CFS N Detroit
248-599-2713
facebook.com/cfsndetroit
customfundraisingsolutions.com

FUNDRAISING UPDATE: Results from a few schools you probably know

Rochester Adams High School Band - \$6,625

Lake Orion High School Band - \$9,500

Fraser High School Band - \$8,600

Linden High School Band- \$6,500

Freeland High School Band -\$6,135

Fenton High School Band - \$6,145

Holly High School Band- \$5,200

Lapeer High School Band- \$7,400

This sounds interesting, but is it actual sales or just getting people to come out to window shop since it stated a 15min. To go step by step in person. If you guys want I can call the sale's rep. Talk w/him or ask him to come and do a presentation for us. I think it would help more if we knew someone at one of the high schools listed and picked their brain about it. I don't see a whole lot of people needing mattresses all at the same time. How many did each of those high schools actual sold a mattress to make all that money?

Just my thoughts,
ROCHELLE

JUNE 13, 2017

Hey everyone

Thanks for a great meeting tonight. I'm emailing the "old board" to wrap up this business because it's from our "last fiscal year."

I just spent some time digging through my previous emails regarding reimbursement. The minutes from our January meeting state that the motion was made and we voted yes on reimbursing for gas and insurance costs. There was no mention of hotel costs. On February 8, I responded to Nick via email that AOPA Will cover reimbursement for the insurance to cover the trailer, and will reimburse for gas. I explained that I wanted to pay him early for the insurance as soon as he gave us the quote, and we would pay him for gas when he gave us the receipts. That said, he did not respond with an acknowledgment either way. But, that response could be lost in the depths of my computer. It has been known to do that from time to time.

After speaking with Dannette on this for a few minutes, I told her that Nick and I spoke on the phone several times about this matter. We talked at length both on the phone and through text messaging between January and through the end of the trip. It could be possible that I told him verbally about the hotel charges and a AOPA could cover them, however my gut instinct tells me that this is unlikely. I try to be really good about putting everything in writing for these specific reasons. I could have said something though, but it is so long ago I don't remember. But the bottom line is that there is nothing in writing that I can find that acknowledges we would pay for his hotel. I encouraged Dannette to reach out to him and ask if he could procure a piece of written document from me that says we would cover his hotel because I cannot find mine.

Moving forward, I think we have a couple options if he DOES NOT find documentation about the hotel charges.

1. We tell him that because there is no documentation we will not cover the hotel bills.
2. If we are worried about repercussions or "bad blood"we could offer to reimburse him for half of the cost he is requesting, or we could offer to reimburse him for one hotel night on the way down and one hotel night on the way back. I don't think it's unreasonable for us to say that he took longer than necessary to drive there and back if he cannot prove that we agreed to cover hotel costs in the first place.

Ultimately, I don't think it's unreasonable for us to ask him to find the proof of covering hotel costs. I think it shows fiscal responsibility and staying true to our word.

Sorry this is so long winded. Let me know what you think.

RQ

I believe if Nick can not produce something in writing, it was a bad mistake on both parties and to offer to pay half (same as 1 night each way) should be fair considering neither party has anything in writing plus we did give a \$200 "Thank you" gift. Was this submitted with the gas receipts at the same time? Plus not to be mean this was a "VOLUNTEER" request.

I still think they could have stayed at a more reasonable place but again we had nothing written as a budget. I am surprised he did not submit receipts for food. But again this was a volunteer request.

That's my 2 cents, 🍌

Thanks again everyone for a fun great year! 🎉
Rochelle

Good Morning Everyone,

I have a couple items to discuss briefly before we break for the summer.

-Camp 2017 registration is OPEN and only available on charms, just like last year. You will need your student's password to access their account. If your student does not remember their password, please have them email me to reset it. Please see this video for step by step assistance. <https://youtu.be/k1xni43RWvg?t=1m20s> -- Camp is \$150 UNTIL JUNE 30. Please register and pay at least \$50 by June 30 to lock in this price. After June 30, it increases to \$160. If you secure your spot with at least \$50 by June 30, camp is \$150 for you - even if you finish paying the balance after June 30. Once paid, you need to fill out the yearly Health History Form. This is ALL ONLINE THIS YEAR: <http://www.athensorchestrass.com/fall-camp.html>

-We are in need of Chaperones for camp. Please see the website for more information and to sign up to be a camp chaperone. <http://www.athensorchestrass.com/fall-camp.html>

-We voted and welcomed a new executive board for AOPA last night. We are in need of the following assistance as we move forward and make our next year a successful one: assistance in fundraising with Rochelle Pennant, Assistance with our spring concert and ticket sales, selling spirit wear at concerts, assisting in putting together concert afterglows, and helping plan our spring trip. My philosophy with our booster group is "Many hands make light work." If we all work together efficiently, it's not nearly as overwhelming as it may seem. Each of the above jobs does not occur all year. If you are interested, please respond and we can work something out together. A very special thank you to Dannette Henley, who served as our President this past year. Her hard work and dedication to this group has been detrimental to

the success of the booster group and the success of the school year. We wish her and her family the best of luck and they will be missed greatly!!!!

-As we break for the summer, please be sure that you've subscribed to our AOPA texts to get updates: text "@AOPA15" to 81010 to subscribe. Please also LIKE us on Facebook for pictures and updates as well: <https://www.facebook.com/athensorchestras>. We are also on twitter: @athensorch

-Several weeks ago, our students participated in a project to recruit and inform our student body of our amazing student-athletes in the Athens Music Program. We made a promotional poster with students in their sport uniforms and their instruments. If you are interested in seeing this picture and saving a copy of it, please head over to the Facebook page for a download!

-The calendar next year is finalized and it has been published on the website. It is also available to download and sync to your phone.

Thank you for a wonderful year, and here's looking forward to a restful summer and successful 2017-2018 concert season!!
Wishing your family the best,
Mr. Quinn